

Tender No T-2443846-2022

Consultancy Services – OWWSC Business Continuity Management (BCM) system & IT Disaster Recovery (DR)

Brief Scope of Work:-

Consultancy services relating to **implementation of a Business Continuity Management (BCM) system and IT DR**. A robust BCMS & IT DR within the Organization will protect against, reduce the likelihood of occurrence of, prepare for, respond to and recover from disruptions when they occur. It will also minimize the potential impact of any such incidents on its staff, environment, assets, operations, resources and reputation.

BUSINESS CONTINUTY MANAGEMENT SYSTEM Scope:

A high-level summary of the intended Scope of work is provided below:

1. CURRENT STATE UNDERSTANDING AND GAP ASSESSMENT
2. DEVELOPMENT OF BC GOVERNANCE FRAMEWORK
3. BUSINESS IMPACT ASSESSMENT (BIA) AND RISK ASSESSMENT
4. DEVELOP BC RECOVERY STRATEGY AND PLANS
5. BC KNOWLEDGE TRANSFER, TRAINING AND AWARENESS
6. BC EXERCISE AND TESTING
7. BCM MAINTENANCE

The BCMS development should be in accordance with ISO 22301 requirements and in line with the overarching ERM practice within OWWSC.

Optional scope: IT Disaster Recovery (DR) Scope:

The consultant shall provide separate commercial quote for the IT DR scope. The IT DR scope shall be executed together with the BCM scope or separately, either by the same consultant or awarded to a different consultant; however, the IT DR shall be seamlessly integrated with the overall BCM program and framework.

1. CURRENT STATE UNDERSTANDING AND GAP ASSESSMENT
2. DEVELOPMENT OF DR FRAMEWORK
3. IT SERVICE CONTINUITY RISK ASSESSMENT
4. DEVELOP RECOVERY STRATEGY AND PLANS
5. DR KNOWLEDGE TRANSFER, TRAINING AND AWARENESS
6. DR EXERCISE AND TESTING
7. DR MAINTENANCE